

Lecture Evaluation

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Name, Vorname:		Zeit:	
Thema:			
Datum:		Note:	

1. Speaking style / speech technique						
Speaking speed, pauses	too fast, too slow, excessive or no breaks, rushed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	appropriate, appropriate short breaks
Volume	too quiet, too loud	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Number of rooms and listeners adjusted, voltage-emphasizing change
Emphasis, Dynamics	too quiet, too loud	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	lively, varied, appropriate to the situation
Articulation	indistinct, lazy,	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	clear, easy to understand
2. Effect of the presentation: body language and clothing						
Posture	bent, restless posture, hanging shoulders, not free-standing,	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	upright, calm posture, free standing, no communication barriers
Orientation/Alignment	completely or partially averted from the audience, speaking to the blackboard, to the slide	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	facing the listeners, changing the body orientation to contact other listeners
Body movements	restless back-and-forth walking for no reason; tripping on the spot; constantly changing from one leg to the other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	courses appropriate to the situation; Intensification of contact with the listener(s) by reducing the distance
Gesticulation	restless, unclear gestures that are not functionally related to what is being said, "hands in your pockets"	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Situation-appropriate use of speech gestures to underline what has been said, calm and clear execution
Facial expressions/eye contact	cramped, insecure and monotonous facial expression; hardly any eye contact with the audience; Eye contact only with "authorities"	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	vivid-looking, varied facial expression; constant, but also changing eye contact with listeners
3. Content and language design / teaching style						
Topic reference	recognizable with difficulty, blurred, no red thread, confused	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	precise, easily recognizable, red thread traceable, good overview
Mental development	superficial level of knowledge, unclear argumentation, inappropriate examples	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	good background knowledge, convincing justifications, plausible examples
Linguistic representation	clumsy, cumbersome-looking, unvaried linguistic design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	accurate, differentiated linguistic representation, lively expression
Educational objective	not recognizable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	clearly in front of your eyes
Activation	no activation of the participants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	activated participants
4. Use of presentation media						
Slide design in general	confusing, overloaded, not very clear, difficult to read	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	clear, clear, flawless - even at a greater distance - readable
Visualization techniques	no or only a few, confusingly designed diagrams, mind maps, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	clear, well thought-out diagrams. Tables, mind maps, etc.
Presentation technology	Trouble-prone, uncertain handling of the presentation technology used	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reliable mastery of the presentation technology used
5. Audience impact						
Speaking time	exaggerated, considerably undercut	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	strictly adhered to
Ensemble	uninvolved, uninterested, bored	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Listeners interested, enthusiasm, close listening, active listening